

**MEMORANDUM OF ASSOCIATION
OF
N R EDUCATION FOUNDATION**

1. Name of the Society shall be: **N R EDUCATION FOUNDATION**
2. The Registered Office of the Society shall be situated at: **Nalapara, Sarusajai, Saukuchi, Kalimandir Path, Guwahati – 781034, (Assam)**
3. Area of operation: The area of operation of Society will be all over India.
4. The Aims & Objects for which the Society is established are:
 - a) To provide and/or administer, to acquire, take over, establish, maintain and run schools, colleges, institutions, hostels, boarding, houses, convents, libraries, reading rooms, undergraduate etc. and research institutions, training and vocational institutions, sports facilities, stadiums and other establishments or institutions for imparting education and diffusion of knowledge in the field of arts, science, commerce, literature, humanities and all other useful subjects in all their manifestations to all persons irrespective of religion, race, caste, community or social status.
 - b) To do all such things as may be deemed necessary or expedient for the education of youth for general diffusion of social, moral, spiritual and secular knowledge.
 - c) To institute and award scholarships, stipend, fellowship and grant-in aid, prizes, rewards, allowances and other financial assistance or help in cash or in kind to students with a view to help them in prosecuting their studies.
 - d) To print, publish and exhibit films, journals, periodicals, books, lectures and other reading and pictorial matter for the diffusion of useful knowledge and in keeping with the educational, charitable and moral ideas of the Society.
 - e) To raise funds, and to receive gifts, donations, grants either in cash or kind, either of immoveable or movable property for the objects of the Society.
 - f) To subscribe or give donations or financial aid to any other institutions with similar objects or any other charitable organization.
 - g) To do call other such lawful acts and deeds as are essential or conducive to the attainment of the objects of the Society.
- 5) The income and properties of the Society whatsoever derived obtained shall be applied solely towards the promotions of the objects of the society and no

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Maneni Debra
Secretary

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Narayan Das
President

6) The names and address and the description of the members of the governing body are as follows:

SL. NO.	NAME IN FULL	ADDRESS	DESIGNATION
01.	Sri Narayan Deka	S/o Late Nabin Chandra Deka H. No. 148. Saurav Nagar Beltola, Guwahati Assam	President & Treasurer
02.	Smt. Mamoni Deka	D/o Late Nabin Chandra Deka H. No. 148. Saurav Nagar Beltola, Guwahati Assam	Secretary
03.	Smt. Sabitri Deka	D/o Late Nabin Chandra Deka W/o Bhaban Kakati PO: Belshor, Dis:Nalbari	Member
04.	Smt. Nitu Moni Das	D/o Sri Rameswar Das Satgaon, Guwahati – 781026 Kamrup (Assam)	Member
05	Sri Dhurba Deka	S/o Sri Dijen Deka Vill. Mukalmua Dist. Nalbari, (Assam)	Member
06.	Sri Dipankar Das	S/o Sri Rameswar Das Satgaon, Guwahati – 781026 Kamrup (Assam)	Member
07.	Sri Deepjyoti Kalita	S/o Sri Utshav kalita Vill. Balikuchi Dist. Nalbari, (Assam)	Member

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Narayan Deka
President

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Mamoni Deka
Secretary

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With the several persons whose names, addresses and occupation are in hereto subscribed are desirous of being formed into an Association in pursuance of the Memorandum of Association.

SL. NO.	NAME IN FULL	ADDRESS	DESIGNATION	SIGNATURE
01.	Sri Narayan Deka	S/o Late Nabin Chandra Deka H. No. 148, Saurav Nagar Beltola, Guwahati Assam	President & Treasurer	Narayan Deka
02.	Smt. Mamoni Deka	D/o Late Nabin Chandra Deka H. No. 148, Saurav Nagar Beltola, Guwahati Assam	Secretary	Mamoni Deka
03.	Smt. Sabitri Deka	D/o Late Nabin Chandra Deka W/o Bhaban Kakati PO: Belshor, Dis: Nalbari	Member	Sabitri Deka
04.	Smt. Nitu Moni Das	D/o Sri Rameswar Das Satgaon, Guwahati - 781026 Kamrup (Assam)	Member	Nitumoni Das
05.	Sri Dhurba Deka	S/o Sri Dijen Deka Vill. Mukalmua Dist. Nalbari, (Assam)	Member	Dhurba Deka
06.	Sri Dipankar Das	S/o Sri Rameswar Das Satgaon, Guwahati - 781026 Kamrup (Assam)	Member	Dipankar Das
07.	Sri Deepjyoti Kalita	S/o Sri Utshav kalita Vill. Balikuchi Dist. Nalbari, (Assam)	Member	Deep Jyoti Kalita

WITNESS

Name:

Address

Occupation:

Dated, the 1st Day of Feb 2015

Bi

Nikul Kalita.

S/o Lt Abhayan Kalita

H. No - 75 (A) Saurav Nagar.

Business, S/N - 28.

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Narayan Deka
President

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Secretary

N R EDUCATION FOUNDATION
RULES AND REGULATIONS

1. MEMBERSHIP:

i) QUALIFICATION AND ADMISSION:

Any person paying such fee as may be prescribed by the Executive Committee from time to time for different categories of membership and applying in the prescribed form, may subject to the approval of the Executive Committee be admitted as a member of the Society. The decision of the Executive committee in the matter of admission to membership shall be final.

“Person: means individual who has attained the age of 18 years, Hindi Undivided Family, Company, Firm and Association of Persona or Body of Individuals whether incorporated or not.

ii) CLASS OF MEMBERS:

There will be following classed of member ships :-

a) FOUNDER MEMBERS:

The signatories to the Memorandum of Association of the Society shall be Founder members of the Society.

b) LIFE MEMBERS:

Any person, paying such life membership fee as may be prescribed by the Executive Committee may be admitted as life Member of the Society.

c) HONORARY MEMBERS:

Any person otherwise qualified to be a member whose association with eh Society is considered necessary by the Executive Committee, can be admitted as an Honorary member of the Society with this consent by the Executive Committee.

PROVIDED HOWEVER no honorary member shall be eligible for election to any office for which an election is held by the Society nor shall be entitled to vote at anything.

iii) CESSATION OF MEMBERSHIP:

A member shall cease to be a member :-

a) On his resignation from membership by a letter addressed to the Secretary or the President.

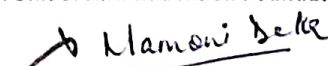
b) On his becoming insane or insolvent.

c) On his conviction of any offence in connection with the formation, promotion, management or conduct of the affairs of a Society or of a Body corporate or of any offence involving moral turpitude.

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President

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Secretary

iv) REGISTER OF MEMBERS:

The Society shall maintain a Register of members containing the names, address and their occupation and Designation.

RIGHTS AND OBLIGATIONS OF MEMBERS:

A. Any member of the Society shall have the right –

- a) To elect and to be elected in any election of the Society.
- b) To submit suggestion for discussion to the Executive Committee and any sub-committee on any matter,
- c) To inspect the accounts of the Society on appointment with the Secretary.
- d) To pay his membership fee/subscription within the prescribed time.

B. Defaulting members shall not be allowed to take part in voting in a meeting.

C. Members shall have one vote each. No proxy shall be allowed.

iv) EXPULSION & REMOVAL OF MEMBERS:

The Society reserves the right of expelling any member found to be acting against the interest of the Society. But no resolutions for expulsion of a member shall be effective unless:-

- a) The members is given reasonable opportunity of being heard and explaining his/her case and
- b) it has been passed at an Executive Committee meeting called for the purpose by 3/4th majority of the members present.

2. EXECUTIVE COMMITTEE:: COMPOSITION, ELECTION, POWERS ETC.

A) COMPOSITION

- a) The affairs of the Society shall be managed, controlled and supervised by the Executive Committee of the Society.
- b) i) The Executive Committee shall be composed of not less than 7 (Seven) members to be elected at the Annual General Meeting of the Society.
- ii) In addition, the Executive Committee shall have the power to co-opt not exceeding 5 (five) persons as the members of the Executive Committee who may or may be the members of the Society.
- iii) Further, the Immediate Past President of the Society will be a member of the Executive Committee

B) DURATION:

The members of the Executive Committee shall hold office for 1 Year

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Kamini Beka
Secretary

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Narayan Das
President

First Annual General Meeting of the Society, when election will be held for the office of the Executive Committee members in pursuance of these Rules

C. OFFICE BEARERS:

The members of the Executive Committee from amongst themselves shall elect the following office bearers.

i) President and Treasurer	1
ii) Secretary	1
iii) Member	1
iv) Member	1
v) Member	1
vi) Member	1
vii) Member	1

They shall exercise such powers or perform such functions as the Executive Committee may decide from time to time.

D. MEETING OF THE EXECUTIVE COMMITTEE:

a) The Executive Committee shall meet from time to time as may be necessary but shall hold at least 4 (four) meetings in a year.

b) The quorum of the meeting shall be 1/3rd (one third) of the total number of members for the time being but there will be no quorum for the meeting adjourned for want of quorum. While computing the quorum, fraction thereof shall be ignored.

c) Any decision of the Executive Committee shall be by a majority of votes and in the case of equality of votes the Chairman of the meeting shall have the second or casting vote.

d) The President may himself or he may direct the Secretary to convene the meeting of the Executive Committee. Notices of all meetings of the Executive Committee will be sent to the permanent address or the previously intimated address of the members.

e) Any five members may request the President or Secretary for convening a meeting of the Executive Committee specifying the business proposed to be transacted at such meeting. If the President or as the case may be the Secretary fails to convene the meeting within 21 (twenty one) days of receiving such request, then those five members may themselves convene such meeting of the Executive Committee. Provided however, no business other than the for which such meeting was called shall be transacted at such meeting.

f) The President or in his absence the Secretary of the Executive Committee shall preside over all the meetings of the Executive Committee. In the absence of both of them the members present shall elect any of themselves to be the Chairman of such meeting.

g) The Executive Committee may from time to time frame rules for the conduct and regulation of the meetings of the Executive Committee.

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Manoj Deka
Secretary

International School Guwahati
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Varun Deka
President

The Executive Committee shall have all powers appropriate and necessary for the fulfillment of any or all the objects of the Society or necessary and appropriate for the effective and efficient administration of the properties and affairs of the Society. Without affecting the generality of such powers and functions, the Executive Committee shall have the following powers and perform the following functions :-

i) To accept donations, contributions, grants, subscriptions or any aid or assistance or help in cash or in kind from any person, persons, firms, companies, trusts, body or bodies corporate etc.

ii) To apply the whole or any part of the income or accumulation thereof or the whole or any part of the corpus or the property of the Society or fund for one or more of the objects of the Society as the Executive Committee may determine from time to time.

iii) To invest and keep invested the Society's funds in immovable properties, movable properties, shares, stocks, debentures or in other securities etc. strictly in the conformity with the provisions of the Income Tax Act, 1961, or some other law for the time being enforce and to alter, vary or transpose such investments from time to time as the Executive Committee may be in its discretion think fit.

iv) To let out or demise any immovable property comprised in the Society's funds for the time being on such rent and on such other terms and conditions as the Executive Committee shall think fit and proper for the benefit of the society.

v) To open account or accounts with any bank or banks to operate such account or accounts and to give instructions to the bank or banks and to provide for opening and operation of such accounts(s) by any one or more of the members of the Executive Committee or by any agent appointed by the Executive Committee.

vi) To raise or borrow any sum of money for the object of the Society from the Union / State Government, Financial Corporations / Institutions, Banks, Companies, Firm or any other person. The Office Bearers / Executive Members of the Society may secure the payment of such money in such manner and upon such terms and conditions in all respect as they think fit including issuing any security of the Society or by Mortgage of any of the property of the society and the office bearers/executive members may guarantee the whole or part of loans or debts raised or incurred or behalf of the society.

vii) To adjust, settle, compromise, compound, refer to arbitration, all actions, suits, claims, demands, disputes, differences and proceedings, regarding the properties and affairs of the Society.

viii) To appoint constituted attorneys or agents or servants, to delegate to such attorneys or agents or servants, all or any of the powers vested in the Executive Committee under these presents and from time to time remove such attorneys or agents or servants and to appoint another or others in their place and to fix their duties, responsibilities and the terms and conditions of the appointments.

ix) To appoint or make provision for the appointment of a sub-committee or sub-committees of members of the Executive Committee and/or attend to or supervise or conduct specified jobs or functions, in such manner and subject to such rules and regulations as the Executive Committee may prescribe.

x) To make, alter, amend or modify or repeal rules and regulations, bye-laws, for one year.

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Manoj Deb
Secretary

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Narayan Das
President

xi) To set apart the whole or any part of the income or corpus of the Society for any of the objects of the Society.

xii) The members of the Executive Committee shall not be entitled to receive any remuneration as members but may reimburse themselves of expenses actually incurred by them in connection with the work of the Society or their duties relating thereto.

xiii) The members of the Executive Committee shall be chargeable only for such moneys, stocks, funds, securities and income and/or any other property of the Society as shall actually come into their hands and a member shall not be answerable or accountable for neglect, default, acts of omission or commission of the other members nor of any other person with whom the Society's properties or securities may have been deposited or kept.

xiv) Without affecting the generality of the powers of the Executive Committee under these presents, the Executive Committee shall have absolute powers for prescribing membership fee from time to time for various categories of membership.

xv) If any member of the Executive Committee dies, retires or become unfit or incapable to act, continuing or surviving members will be competent to appoint a new member in place of such member. Provided, however, the term of such member will be the same in whose place he is appointed.

F. REMOVAL AND RETIREMENT

a) Any member of the Executive Committee may retire from office upon giving one month's notice in writing to the remaining members or to the President of his intention to do so and such resignation/retirement shall take effect upon expiration of such notice or its earlier acceptance.

b) A member of the Executive Committee shall cease to be so:-

i) If he/she dies;

ii) If he/she becomes insane;

iii) If he/she resigns;

iv) If he without leave of absence does not attend 3 (three) consecutive meetings of the Executive Committee.

v) If he is convicted of any offence involving moral turpitude.

c) A member may be removed by the Executive Committee if it considers that the activities of such member are detrimental to the interest of the Society PROVIDED HOWEVER, no member can be removed under this provision unless

i) Such member is apprised of precise charges against him/her and is given proper opportunity to explain his/her case.

ii) The resolution removing him/her is passed at least by $\frac{3}{4}$ th (three fourth) majority of the members present in that meeting.

International School Guwahati
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blamini beke
Secretary

International School Guwahati
(A Unit of N.R. Education Foundation)

Narayan Dea
President

3. GENERAL MEETING:

i) There shall be two kinds of General meeting:-

- a) Annual and
- b) special or extraordinary general meetings

ii) An Annual general meeting of the Society shall be held once every year within six months from the close of the accounting year. At least 21 (twenty one) days notice specifying the time, place and date shall be given to every member of the Society.

iii) The quorum for general meeting shall be $1/5^{\text{th}}$ (one fifth) of the total number of members existing on the date of issue of the notice of the meeting or ten whichever is higher and fraction thereof shall be ignored.

iv) If there is no quorum present within half an hour of time fixed for the meeting that the meeting shall be adjourned for not less than 7 (seven) days but for not more than 15 (fifteen) days. The date, place and time of the adjourned meeting shall be decided by the members present. No quorum is required for the meeting which is adjourned for want of quorum.

v) The President and in his absence the Secretary shall preside over the general meeting of the members. In the absence of both of them, the members present shall elect any one from amongst themselves to preside over the meeting.

vi) The following business shall be transacted at the Annual general meeting:-

- a) To confirm the minutes of the last Annual general meeting and/or special or extraordinary general meeting, if any;

- b) To adopt with or without modification the report of the Executive Committee for the year ended;

- c) To pass audited accounts for the year ended;

- d) To appoint auditors;

- e) To elect members of the Executive Committee as provided in these presents.

vii) All other meetings will be called special or extraordinary general meetings.

viii) The Executive Committee may direct the President or Secretary to convene a special or extraordinary general meeting of the members of the Society as and when considered necessary.

ix) The provisions regarding notice, quorum, election of the President of the meeting, adjournment of meeting etc. shall be the same as in the case of an annual general meeting;

x) A special or extraordinary general meeting of the members of the Society shall be convened by the President or Secretary if $2/3^{\text{rd}}$ (two third) members of the Society requisition such meetings in writing specifying the nature of business to be transacted at such meeting. On receiving such notice the President or as the case may be the Secretary shall convene such meeting within one month of the receipt of requisition. If such meeting is convened either by the President or the Secretary, then the requisition is may themselves convene such meeting provided that no business other than the business specified in the requisition shall be transaction in such meeting;

International School Guwahati
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Hemanu Bete
Secretary

International School Guwahati
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Narayan Das
President

4. ACCOUNTS:

- a) The Executive Committee shall keep a true and correct account of all moneys received and spent as well as of all the assets, credits, effects and properties of the Society and/or all matters in respect thereof in course of the management of the Society's properties or in relation to carrying out of the objects of the Society.
- b) The accounts of the Society shall be audited every year by such auditors being Chartered Accountants as may be appointed in the Annual General Meeting of the Members.

5) Minutes of every meeting of the Executive Committee as well as general meetings shall be prepared and placed for confirmations at the next meeting and is confirmed shall be signed by the Chairman of the meeting.

6) A resolution in writing circulated amongst all the members of the Executive Committee for the time being and signed affirmatively by majority of them shall be as valid and effective as it has been passed at a meeting of the Executive Committee duly called and convened.

7) The executive Committee may from time to time frame rules and/or amend, modify, ass and to delete such rules for the conduct of such affairs of the Society and also for regulating the meeting of the General body of the Society and if the Executive Committee in accordance with the provisions of these presents.

8) Control of Funds- The Bank A/c in the name of society shall be maintained at any scheduled commercial banks and shall be operated singly by the joint secretary or president of the society.

9) DISSOLUTION:

In case of dissolution of the Society in accordance with the provisions of Section 13 & 14 of the Societies Registration Act, 1860, after meeting all the debts, the property and assets of the Society shall be given to some other charitable association having similar objects as may be decided by the members.

International School Guwahati
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Naranga Dhu
President

International School Guwahati
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Manani Deke
Secretary

We, the undersigned, being members of the Executive Committee of N R EDUCATION FOUNDATION hereby certify these Rules to be the true copy of the Rules & Regulations of the said Society.

SL. NO.	NAME IN FULL	ADDRESS	DESIGNATION	SIGNATURE
01.	Sri Narayan Deka	S/o Late Nabin Chandra Deka H. No. 148. Saurav Nagar Beltola, Guwahati Assam	President & Treasurer	<i>Narayan Deka</i>
02.	Smt. Mamoni Deka	D/o Late Nabin Chandra Deka H. No. 148. Saurav Nagar Beltola, Guwahati Assam	Secretary	<i>Mamoni Deka</i>
03.	Smt. Sabitri Deka	D/o Late Nabin Chandra Deka W/o Bhaban Kakati PO: Belshor, Dis:Nalbari	Member	<i>Sabitri Deka</i>
04.	Smt. Nitu Moni Das	D/o Sri Rameswar Das Satgaon, Guwahati – 781026 Kamrup (Assam)	Member	<i>Nitumoni Das</i>
05	Sri Dhurba Deka	S/o Sri Dijen Deka Vill. Mukalmua Dist. Nalbari, (Assam)	Member	<i>Dhurba Deka</i>
06.	Sri Dipankar Das	S/o Sri Rameswar Das Satgaon, Guwahati – 781026 Kamrup (Assam)	Member	<i>Dipankar Das</i>
07.	Sri Deepjyoti Kalita	S/o Sri Utshav kalita Vill. Balikuchi Dist. Nalbari, (Assam)	Member	<i>Deepjyoti Kalita</i>

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Narayan Deka
President

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Mamoni Deka
Secretary



CERTIFICATE OF REGISTRATION OF SOCIETIES ACT XXI OF 1860

UBIN: 618/845818/AACAN4438L/7/2022

Issue No. : 202501929

UAIN : RFS-RRS/2025/01929

Registration No. : RS/KAM(M)/263/K/102 OF 2015-2016

I hereby Certify that N. R. EDUCATION FOUNDATION, Village/Town/City - NALAPARA, SARUSAJAI, Post Office - SAUKUCHI, Police Station - SAUKUCHI, Dist. - KAMRUP METRO, Pin - 781028 has this day been registered under the Societies Registration Act XXI of 1860.

Given under my hand at GUWAHATI on this 21/05/2015

VALID UPTO: 21/07/2025

VALIDITY EXTENDED UP TO: 08-09-2028

The renewal of the society is approved
on 09/09/2025 by Arup Kumar Sarma,
REGISTRAR OF SOCIETIES, ASSAM,
GUWAHATI



Digitally signed by ARUP KUMAR SARMA
Date: 2025.09.09 04:13:32 +05:30

Place of issue: GUWAHATI
Date of issue: 09/09/2025

Dr Deepak Mazumdar
REGISTRAR OF SOCIETIES
GUWAHATI, ASSAM

N.B.: - Registered number of Societies should not be stated as Government registered. It is registered under S.R. Act, XXI of 1860.

"Please read carefully the rules written overleaf."

This certificate can be verified by Application Ref. No or the QR Code printed on it.